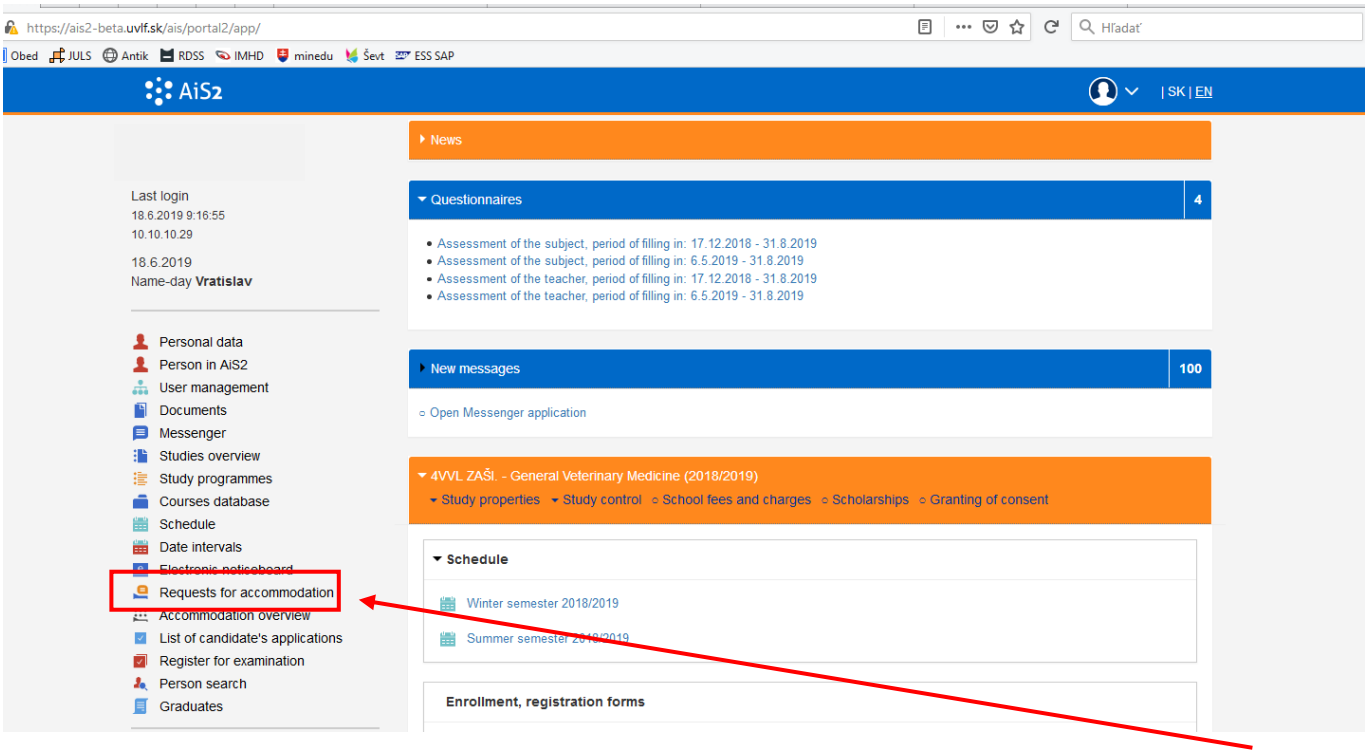
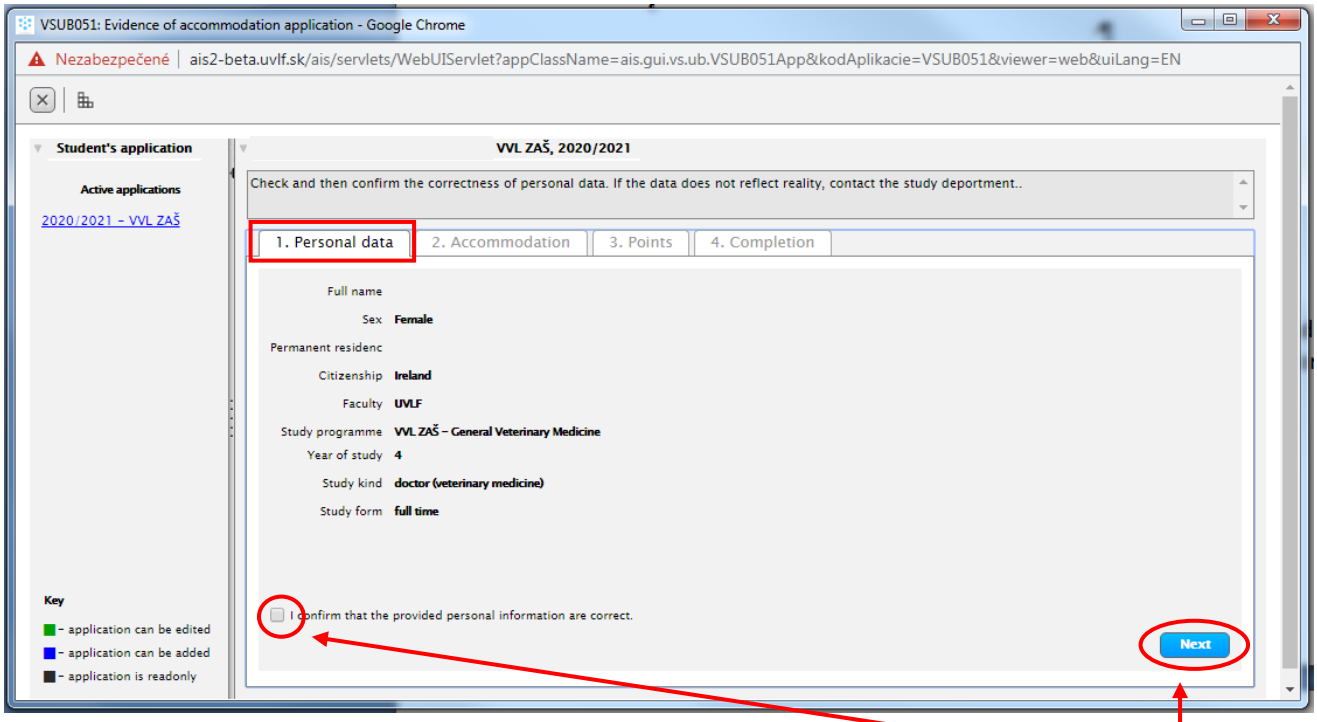
REGISTRATION OF REQUEST FOR ACCOMMODATION IN THE ACADEMIC INFORMATION SYSTEM AiS2

➢ your personal screen after login into the Academic Information System AiS2 of UVMP in Košice



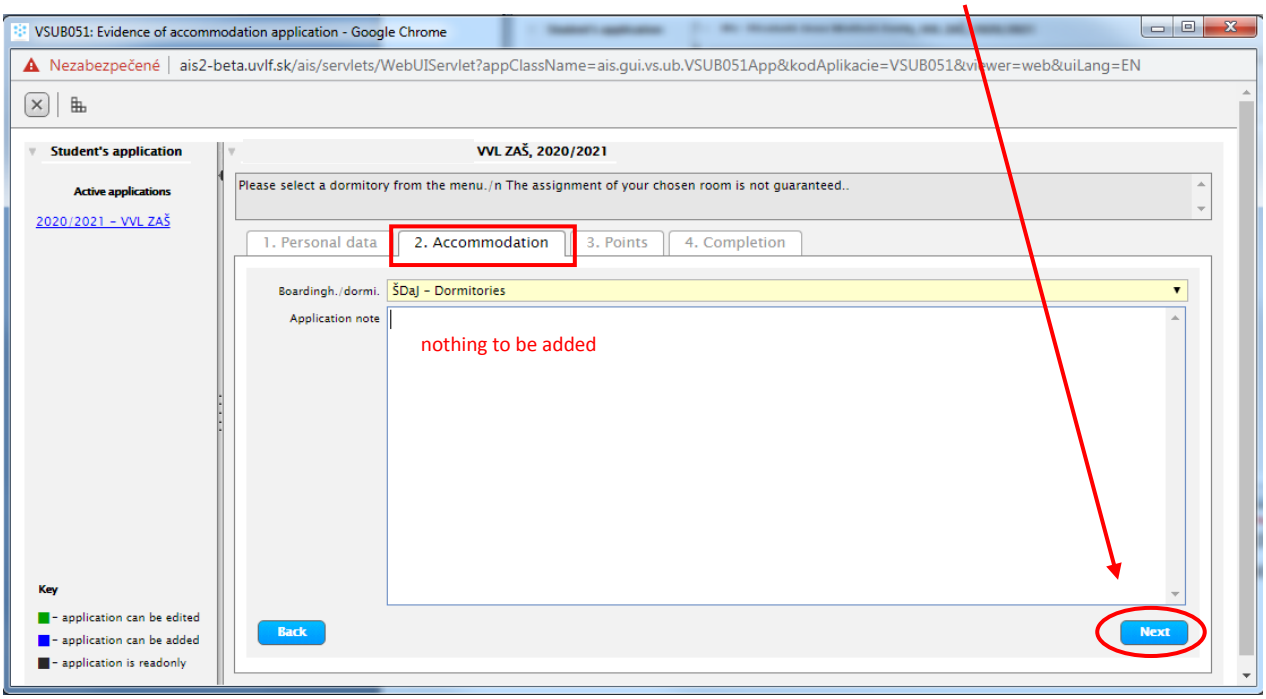
- for registration of request for accommodation for the next academic year, choose section **"Requests for accommodation"**

➢ **"Evidence of accommodation application"** dialog box opens

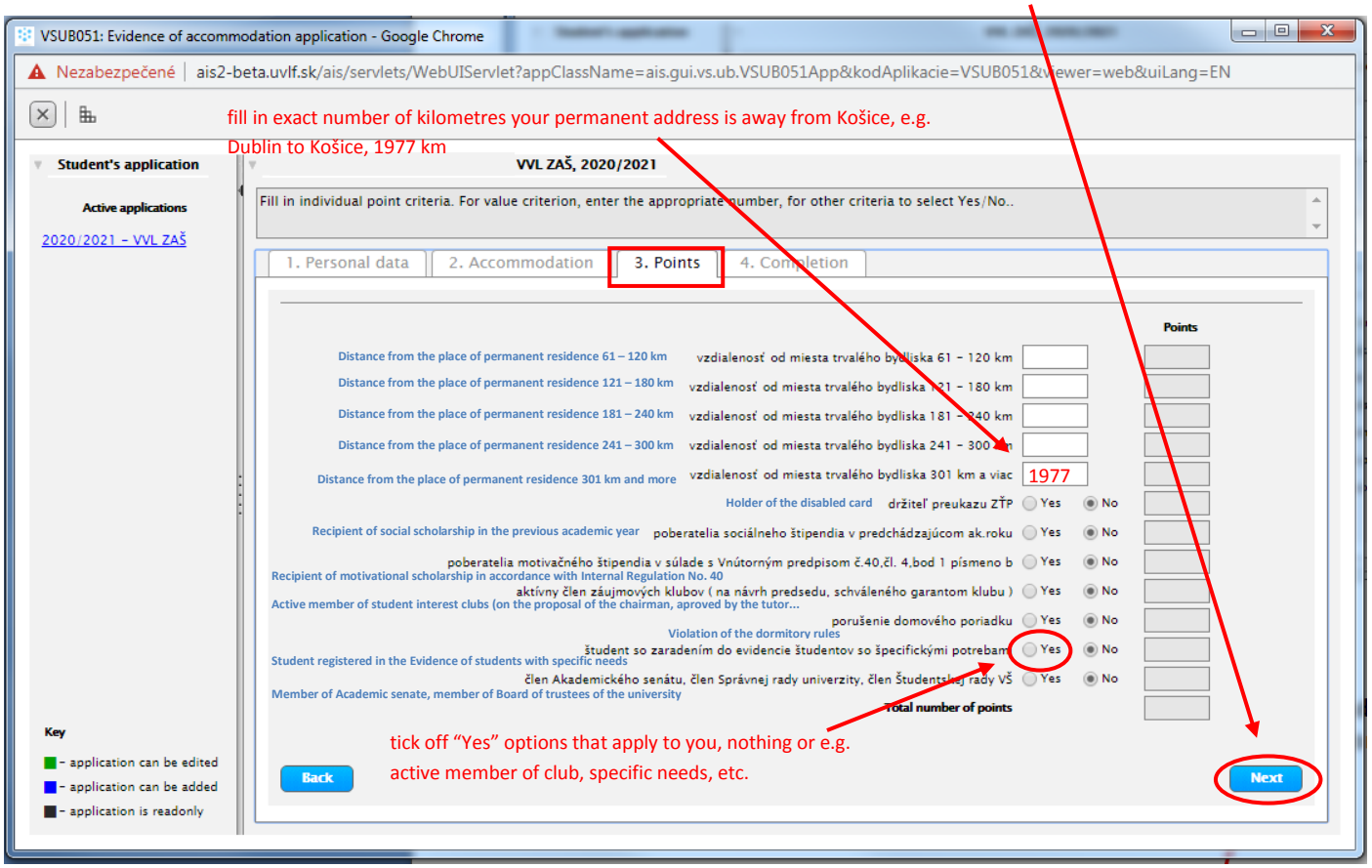


- in the first step *"1. Personal data"*, check displayed information, tick off the confirmation "I confirm that the provided personal information are correct." (if not, contact the Study Office) and proceed with Next

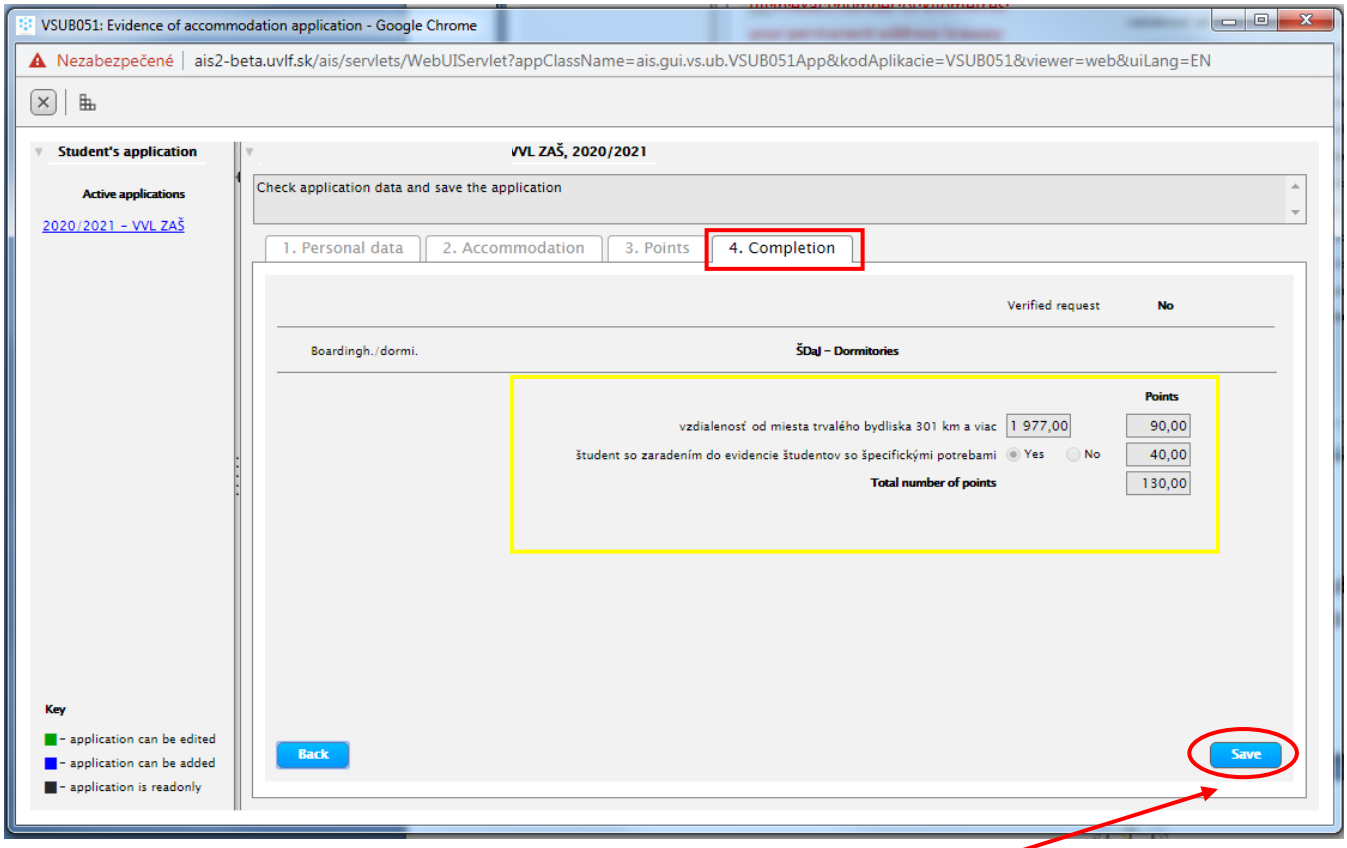
- in the second step *"2. Accommodation"* nothing is required to add, just proceed again with **Next**



- in the third step *"3. Points"* fill out or tick off relevant information and proceed with **Next**



- in the fourth and last step *"4. Completion"* you will see an overview of completed information and the points you have gained



- if you want to change or add something, you may go 

- if you are satisfied, save your request by 

- your request has been now successfully registered and you may close the window

