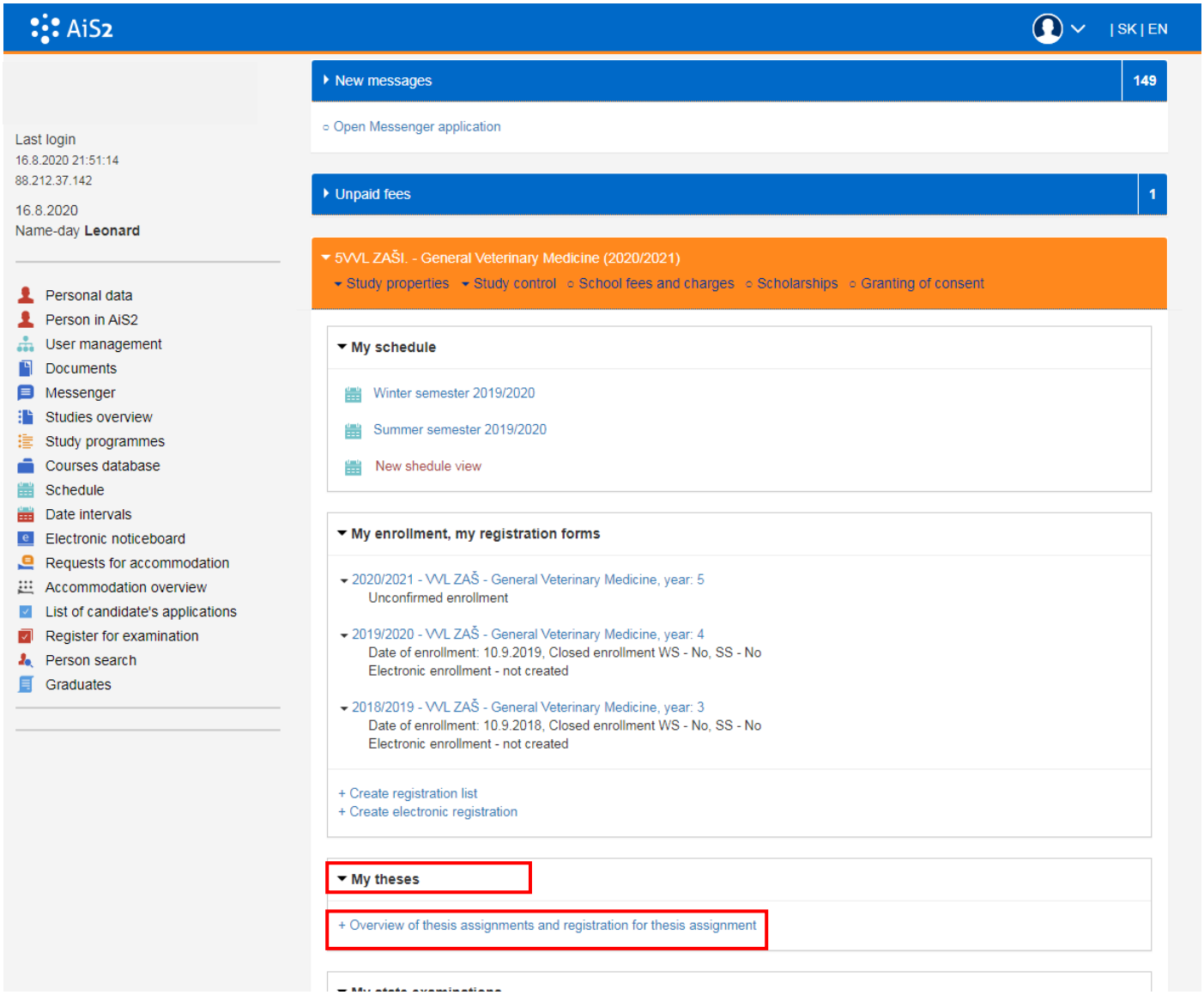
HOW TO FIND A THESIS TOPIC AND REGISTER FOR A THESIS IN THE ACADEMIC INFORMATION SYSTEM AiS2

➢ your personal screen after login into the Academic Information System AiS2 of UVMP in Košice

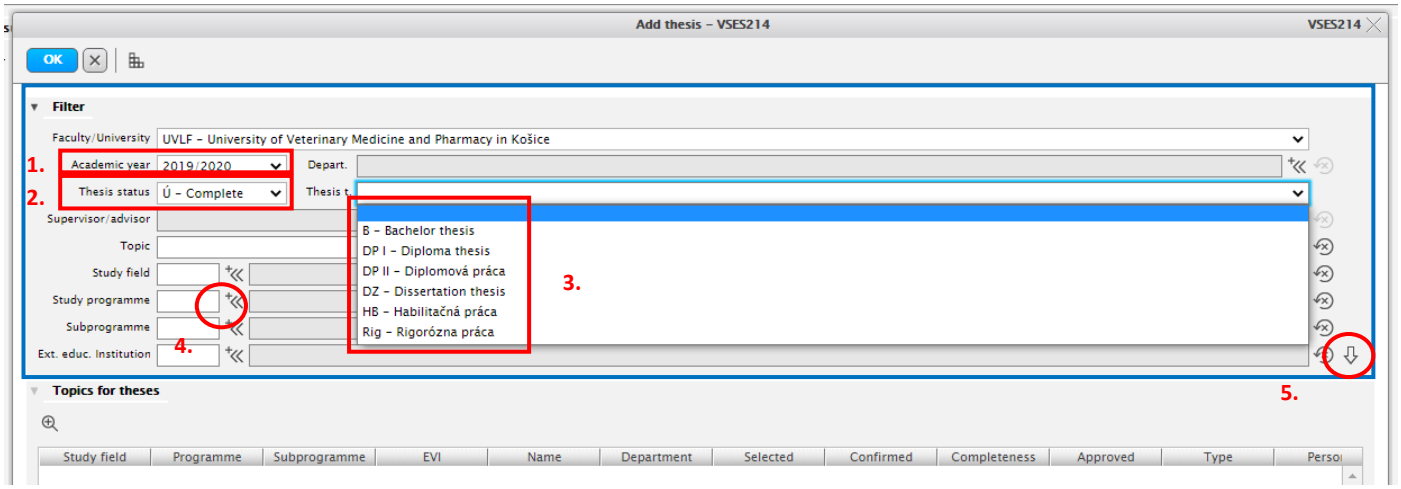


– to view offer of theses for a given academic year, find section *"My theses"* and click on the **"Overview of thesis assignments and registration for thesis assignment"**

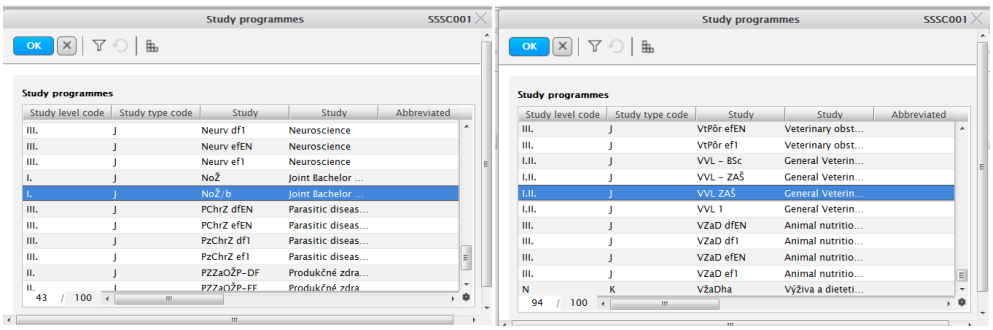
➢ **"Add thesis"** dialog box appears

– at first you have to select a few things in the *"Filter"* section in order to display the most relevant list of theses

1. to see current available theses, choose current academic year
to see (as an example) older theses, choose one of previous academic years



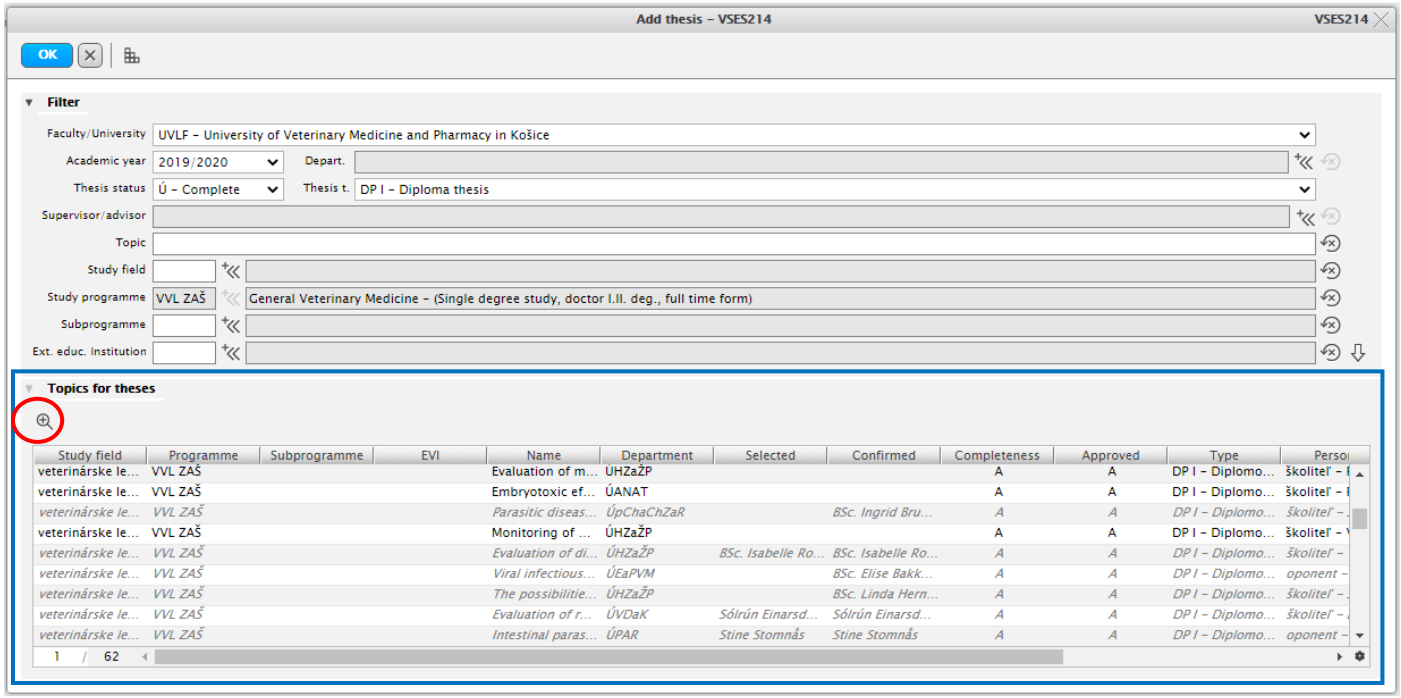
2. thesis status has to be *Ú - Complete*
3. for list of bachelor theses choose ***B** – Bakalárska práca/Bachelor thesis*
   for list of diploma theses choose ***DP I** – Diplomová práca/Diploma thesis*
4. select your study programme by clicking on  and then choosing from the list:
   for bachelor theses study programme ***NoŽ/b***
   for diploma theses study programme ***VVL ZAŠ***



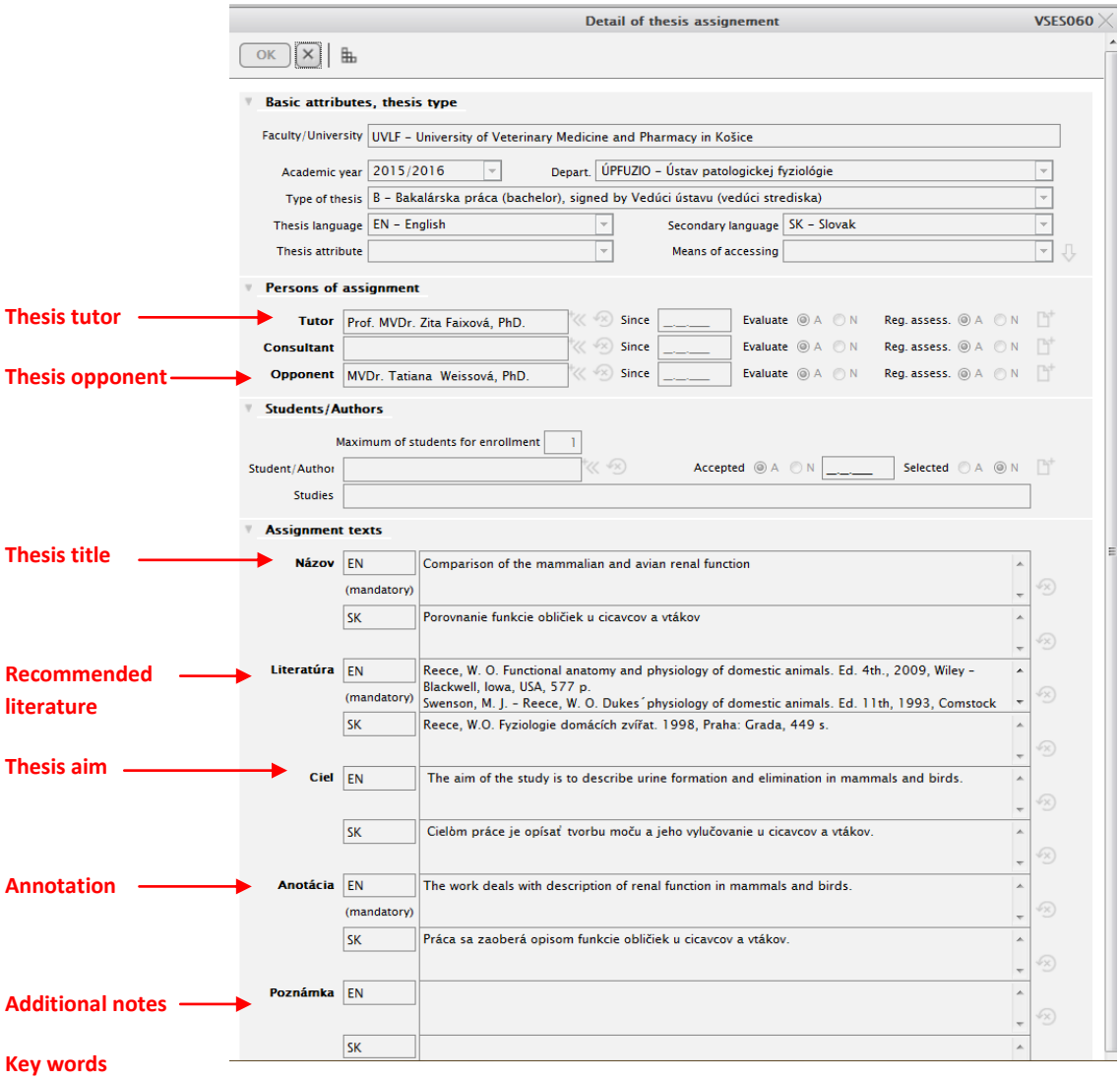
confirm your choice of programme by clicking on OK

5. to display the list of theses according to your selections in steps 1 to 4 in the *"Filter"* section, click on ⇩

– now the available theses are displayed in the section *"Topics for theses"*

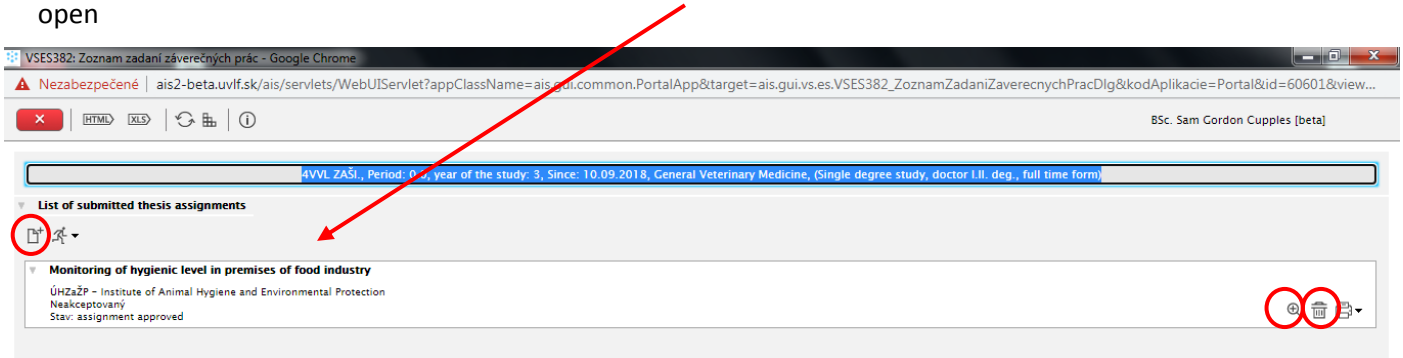


- topics shown as black are still available to register for
- if you want to see details of a particular thesis, higlight the topic by clicking on it and then click on 
- now *"Detail of thesis assignment"* dialog box appears with information about the topic

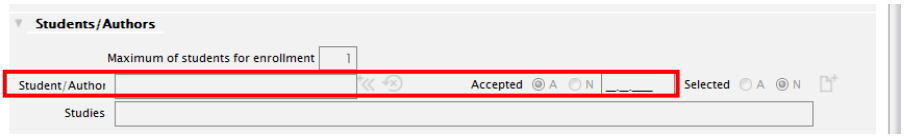


- close the thesis detail by clicking on 
- if you have chosen a topic you want to be registered for, highlight the topic by clicking on it and confirm your choice by clicking on OK in the upper left corner of the dialog box
- you may register for thesis topic until October 15 in the winter semester and until February 28 in the spring/summer semester

➢ thesis you have registered for appears in the **"List of submitted thesis assignments"** dialog box which remains open



- at first you are not yet accepted for the chosen thesis topic – tutors are obliged to accept students for their topic until October 30 in the winter semester and until March 15 in the spring/summer semester
- make sure that you are eventually accepted for your chosen thesis topic, because tutor may accept someone else if more students are interested in his/her topic – you should be able to see the date of acceptance
- you can also check whether you are accepted or not in the thesis detail which you can access by clicking on
- your name should be displayed there in section *"Students/Authors"* with Accepted ticked A and a date



- if someone else has been accepted instead of you, you can cancel your registration for the thesis by clicking on and you have to find another topic

➢ back in the section **"My theses"** on your main personal AIS screen, the thesis you have registered for will appear as well



- if you are not yet accepted, the status will be *"assignment approved"*
- after your acceptance to the particular thesis topic, the status will be *"ezp in progress"*



- for more options, click on the thesis topic

